



# London Warriors American Football Club

## *Child-friendly Privacy Notice*

The London Warriors American Football Club collects and uses information for all kinds of reasons. A new law was made that keeps your information safe – things like your address, date of birth and phone number. This new law tells organisations like the Club exactly what they can do with your information.

When we collect some information about our players like you, it is our job to tell you how we collect the information, how we will record it and how we will use it.

In this notice, you see different names or terms used that you may not be familiar with, such as:

- **Data Controller:** This person (or group of people, like a Club) oversees the information we collect
- **Data Processor:** This person processes information for the Data Controller
- **Data Protection Officer (DPO):** This person makes sure we do everything the law says
- **Personal Data:** This means any information that can be used to identify someone, such as your address and date of birth

The London Warriors oversees what happens with your information and this means they are the 'Data Controller'. They must look after your personal information which is called data. The person who makes sure the Club does what the law says is called the Data Protection Officer or 'DPO'. You are welcome to ask questions or tell us if you are not happy about how your information is being used by sending an email to [dpo@londonwarriors.org.uk](mailto:dpo@londonwarriors.org.uk).

## How we collect and use your information

We collect information about you from your parents when you join the Club, and we may ask you for some information. Sometimes other organisations may share information with us, like the National Governing Body, the local council or other organisations. The reasons we use your personal data includes:

- Making sure you are safe and seeing if you need any help
- Running our Club properly
- Photographs and video
- Supporting your development to help you reach your potential



## **Making sure you are safe and seeing if you need any help**

Your safety is the most important thing to us. We keep registers and records of your attendance while at the Club. We will keep records of any injuries you may have, and any treatment provided. We may have to keep records of your behaviour while you are with the Club, and we may keep some notes on how you get on with other players. This is so we can see if there are areas where we can help if we think there is a problem. Also, if we cannot solve a problem ourselves and it is a serious matter, we may need to speak to the local authority children's services, the health service or the police.

## **Running our Club properly**

To run a Club properly means lots of paperwork. We keep records of all our players, including date of birth, contact details, parent/guardian details, any health issues like allergies or medical history that we need to know about to help keep you safe.

## **Photographs and video**

We may take a photographs or videos of you when you attend Club training sessions, games or other activities. We will always ask permission to use any photographs or video of you on the Club's social media sites, on the website or any printed publications. Who we ask for permission will depend on your age:

- U14 Team members under the age of 13: your parents
- U14 Team members aged 13 or over, and U16 Team: you and your parents
- U19, Women's and Men's Teams: just you

Remember you do not have to agree to us using your photos or videos in this way, and it is fine if you do not want to be photographed. It is your choice.

## **Supporting your development to help you reach your potential**

We record and process information from training and assessment sessions to monitor and assess your potential, progress and development as a player. For example, we may also use this data to advise you of what position you should play, or to track how much of a better player you are becoming over time.

We may also record video footage of training sessions, or of our games. We use this as a teaching aid to support your coaching and performance development. We can also use this to provide you with highlights of your time with the Club, for example for recruitment purposes if you needed a highlight reel for a college or high school application, or for GB Trials.



## What are your rights?

You and your parents have the right to:

- Be told how we use your information
- Ask to see the information we hold
- Ask us to change information you think is wrong
- Ask us to remove information when it is not needed anymore
- Ask us to only use your information in certain ways
- Tell us you do not want your information to be processed

A request to see the information we hold is called a 'Subject Access Request' but remember, it is YOUR information so if you feel uncomfortable about anything that might be disclosed, speak to your Head Coach, Team Manager or you can email the DPO at [dpo@londonwarriors.org.uk](mailto:dpo@londonwarriors.org.uk).

If the information we are collecting is information that you can choose not to give, you can tell us to stop collecting it at any time. If you are worried about how we use your information or would like to use any of your rights please speak to your Head Coach, Team Manager or you can email the DPO at [dpo@londonwarriors.org.uk](mailto:dpo@londonwarriors.org.uk).

If you want to speak to somebody who is not part of the London Warriors, you can call the people who look after information, called the Information Commissioner's Office (ICO), on 0303 123 1113 or [follow this link](#).

## Some important things to know

Now that you have read our privacy notice we hope that you understand and remember that:

1. The law allows us to use your personal information to help us do our job. Most of the time we will not ask for permission to do this but sometimes we might
2. You can ask us for more information about how we use your personal information
3. We may share your information with others, but only when we really need to and when the law says we can, and we will ask for your permission to share your information whenever you have a choice
4. You can ask us not to share your information or use your photo where you have a choice (even if you said we could before) – we really do not mind if you decide to say no, or decide to say no later
5. You have rights relating to your personal data